



JOB ANNOUNCEMENT

November 1, 2017

Positions: EQUIPMENT OPERATOR

Community: Sand Point, Alaska

Posting Ends: Open until filled

JOB DESCRIPTION

POSITION TITLE:	Equipment Operator
REPORTS TO:	Lead Carpenter
STATUS:	Non-Exempt/Temporary – Employee is classified as temporary, Force Account Labor

POSITION SUMMARY:

Responsible for operating equipment in a safe and appropriate manner to accomplish construction schedule and goals. Equipment may include trucks, front-end loaders, dozers, compactors, boom truck, backhoe, track hoe and other related construction and maintenance equipment. Drives a variety of trucks in building of construction projects; hauling material, dirt, and other materials; maintains records of days work; maintains truck and equipment logs and maintenance requirements;

ESSENTIAL FUNCTIONS:

- Effective verbal and listening communication skills
- Ability to operate required equipment in a safe and responsible manner
- The ability to lift, pull and manage equipment and objects above 50 pounds without difficulty is required
- To complete job activities as directed by the lead carpenter
- Practice workplace safety
- Equipment Operation
 - Operate equipment in a safe and effective manner in order to minimize risk of injury, property damage or loss of life
 - Operates equipment according to all relevant regulations, policies, and procedures
 - Ensure equipment is safely and securely stored
- Equipment Maintenance
 - Perform daily safety and maintenance checks
 - Advise lead carpenter of any requirements for maintenance, repairs, or concerns.
 - Minor technical maintenance to equipment and vehicles: adds fluids, tightens nuts and bolts, and oils moving parts, keep equipment maintenance logs
 - Keep equipment clean and supplied for use
 - Ensures tools and hoses are in good working order and cleaned after use

All duties may not be assigned to all employees in this position, nor does this list necessarily include all tasks which may be assigned to employees in this position.

KNOWLEDGE AND SKILLS:

Truck and equipment safety	Workplace safety requirements and procedures
Record keeping for equipment	Equipment cleaning standards and procedures
Operation of front end loaders, dozers, compactors, backhoe, track hoe and other related construction and maintenance equipment	Equipment maintenance and storage

Have basic reading and writing skills. Ability to establish and maintain an effective working relationship with co-workers and supervisors, follow instructions, make decisions of a technical nature and work independently.

OTHER REQUIREMENTS:

- A current printout from DMV of employees' driving record and Alaska Driver's License is mandatory if employee is required to hold a driver's license for the particular job.
- High School Diploma or GED
- Willing to work overtime as required
- Participation in continued education and training both provided by AHA and not provided by AHA, whenever possible.
- Mandatory drug and alcohol screening is required prior to hiring and random screening may be performed during employment.

PREFERRED

- Commercial Driver's License (CDL), Class "B - This is not required.

Employee must follow directions and construction plans.

WORKING CONDITIONS:

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. Aleutian Housing Authority reserves the right to revise this Job Description at any time. This Job Description is not a contract for employment. Therefore, either you or Aleutian Housing Authority may terminate the employment relationship at any time, for any reason, with or without notice, with or without cause.

AHA strives to promote economic opportunities to residents and business in our project area with a focus on low and very low income persons. Find out today if you are eligible to apply for this position as a Section 3 resident by completing an applicant profile in AHA's job application.

The Aleutian Housing Authority maintains a drug free workplace.

Please email isabel.velez@ahaak.org your application/resume. AHA's employment application is available on our website at <http://www.ahaak.org/Jobs.html>